

Merchantville, NJ

February 14, 2011

A regular meeting of Borough Council was held at 7:30 PM, Monday, February 14, 2011. Mayor Frank M. North presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

A moment of silence was recognized in memory of Isabella Watson.

ROLL CALL:

Council Present: Brennan, Brickley, Volkert, Fields, Clerk Brouse, CFO Moules and Attorney Higgins.

PUBLIC HEARING**PUBLIC**

Bill Walker, 23 W. Cedar Avenue, has questions regarding bids for lawn, leaf and snow. What will the savings be, who will be working, what jobs will they do? Council responded the following: public works manager Doug Grant and John Laird (Alfred-sick time) will collect green cans, white goods and MSU duties. The Manager will keep up on contracts and work orders for Borough jobs. We will use temporary help to do special fill in jobs like the Car Show and other Events. Mr. Walker asked about brush and hazardous waste? Council responded that our equipment will pick it up. Do we have any savings? Once unemployment and health care goes away, we may see cost savings of up to \$50,000-100,000 in 10 months. Jack Sporski- CC Recycle program is interested in borrowing a recycle vehicle from the Borough for 3-4 weeks while they do repair work to their vehicles. After Wednesday, we could loan it out for 3-4 weeks. All of council voted yes. Mr. Higgins will create paperwork.

Henry Kabel, 8 Crump Lane, regarding school grass and field contract, who will cut the lawns? The Borough will bid out the job.

Engineer's Report- No written report

We did a walk through of the Community Center for the grant application and will focus primarily on exterior work to building. This application seems similar to DOT and should be submitted shortly. Infrastructure aid funds may be available and do not require a match if council would like it completed by the engineer.

CORRESPONDENCE: None

COUNCIL REPORTS:

Mrs. Fields: Personnel evaluations are due. Recreation Center-shovel snow. Planning Board approved one application. Code Enforcement had two resale's, 24 property maintenance notices were sent. 606 W. Maple and 32 Franklin Ave both had Court cases. There will be a Code Enforcement meeting on Wednesday at 3:30. Budget meetings will begin next week. Council has received a copy of the tenancy rental Ordinance. Please look it over and email any questions so we may consider at the next meeting.

Mr. Volkert: Shade Tree held its meeting and discussed the budget and tree removal list. Energy will be discussed tonight. Public events had a start up meeting and is looking for a treasurer. A calendar of events has been established for 2011.

Mr. Brickley: Public Works is continuing to reorganize. A trash letter is going out and will be updated on the website. The Recycle Bank continues and all residents will get credit at this time. Leaves will be the focus to get them off the street. The Public Works manager will let council know what it will take, they may need few more weeks to remove all.

Mr. Brennan: Police report 213 calls, 184 traffic, 100 parking violations, 3 DWI's. Received a request for St. Peter's Procession for 2011. Fire dept had 239 calls almost double from 2009, 28 fire fighters, trucks are good and working.

Mrs. Brouse: The Annual Finance Statement has been completed on time and sent to the State. A DRVPC meeting will take place on the third Thursday of the month at Borough Hall beginning at 10:00. The committee is working on a survey of the West Maple neighborhood, including Merchantville, Pennsauken and Camden. Please join us.

Mrs. Moules: We need to review the Budget; it needs to be introduced by March 8th. We may need to have a special meeting to introduce on time. Council agreed to have a budget meeting on February 28 at 6:30 PM and a Special meeting on March 7th at 7:30 to introduce Budget. On April 11th the public hearing for the budget will take place. The Governor's address should be in the next few days and we should know the State Aid amounts possibly by February 22nd.

OLD BUSINESS: Discussion Merchantville Revaluation

John Dymond, Tax Assessor: need to go out to bid and field work needs to be done in 2011. It does not matter if we are considering a merger; in fact we will look better to Cherry Hill if we have a revaluation. We have been ordered to do so by the state.

NEW BUSINESS:

DISCUSSION: RENTAL ORDINANCE- Council had a short discussion on this Tenancy Ordinance, they will look over the ordinance and Mr. Fields will bring it back to council after several items have been reviewed.

APPROVAL-Niagara Fire Volunteer Richard J. Luougo-On a motion of Mr. Brennan and second of Mr. Brickley, Council approved Niagara Fire Volunteer Richard J. Luougo.

Resolutions to be read by consent agenda: On a motion of Mr. Brennan and second of Mr. Brickley, Council approved the following resolutions by consent agenda:

R11-29

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, CAMDEN COUNTY, NEW JERSEY CDBG YEAR 33 PROJECTS

WHEREAS, the Borough of Merchantville is entitled to Community Development Block Grant funding; and

WHEREAS, the Governing Body has chosen to submit an application for Program Year 33 (2011-2012); and

WHEREAS, the grant allocation for YEAR 33 (2011-2012) for the Borough of Merchantville is \$28,062.00; and

WHEREAS, the governing body has agreed to apply for funding for the following activities:

- | | |
|---|-------------|
| 1. Rehabilitation and Repair of Merchantville Senior Center | \$10,062.00 |
| 2. Senior Transportation | \$ 8,000.00 |
| 3. ADA-compliant Sidewalk Curb Cuts | \$10,000.00 |

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, that the Mayor is hereby authorized to sign the Project Description Form for Program Year 33 (2011-2012).

R11-30
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN, STATE OF NEW JERSEY AWARDED A CONTRACT
TO COMPLETE COMMUNITY DEVELOPMENT BLOCK GRANT ADA CURB
CUTS AT VARIOUS LOCATIONS**

WHEREAS, the Borough Council of the Borough of Merchantville is desirous of completing ADA curb cuts at various locations with funding through the Community Development Block Grant funds ; and

WHEREAS, bids have been solicited and received for this project; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds;

NOW, THEREFORE, BE IT RESOLVED, that the contract is awarded to RJM Construction Services, 936 S. 10th Street, Gloucester City, NJ 08030, in an amount not to exceed \$8,307.50.

R11-31
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF
NEW JERSEY FOR CANCELLATION OF OUTSTANDING CHECKS**

WHEREAS, there exists outstanding checks through the Recreation Commission and the Current Fund which has been outstanding for over six months; and

WHEREAS, the checks have been investigated and have been determined to have been lost or otherwise destroyed;

NOW, THEREFORE BE IT RESOLVED, that the following checks be cancelled and the expenditure be deposited into the proper fund:

<u>FOR</u>	<u>CHECK NO.</u>	<u>CHECK DATE</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
Donna Cornely	2758	7-9-2007	50.00	Recreation
Brenda Du Rocher	2866	10-21-2008	250.00	Recreation
		TOTAL	300.00	
Roy Whitmore	10619	6-13-2005	148.68	Current
SJ Police Chiefs Association	11248	2-13-2006	100.00	Current
Plumb Medic	11569	6-12-2006	135.00	Current
Catering by Michael	12105	12-11-2006	100.00	Current
Building Inspection Underwriter Inc	12314	2-12-2007	316.06	Current
Emergency Software Products Inc	12638	6-11-2007	450.00	Current
South Jersey Mowers	12833	8-13-2007	229.28	Current
Schlimme Paul B Revocable Trust	12961	9-27-2007	82.02	Current
Plumb Medic	14146	12-23-2008	150.00	Current
Carrot Top	14401	3-10-2009	39.46	Current
Diagnostic Pathology Consultant	14555	5-12-2009	93.21	Current
FIA Card Services	14801	8-27-2009	98.50	Current
DOTGOV.GOV	15471	6-2-2010	125.00	Current
		TOTAL	2067.21	

R11-32
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN
AND STATE OF NEW JERSEY FOR CANCELLATION OF OUTSTANDING CHECKS**

WHEREAS, there exists outstanding checks for a court summons which has been outstanding for over six months; and

WHEREAS, the checks have been investigated and have been determined to have been lost or otherwise destroyed;

NOW, THEREFORE BE IT RESOLVED, that the following checks be cancelled and the expenditure be deposited into the proper fund:

FOR	CHECK NO.	CHECK DATE	AMOUNT
Christina Kennedy	2021	1-11-2010	3.00
Denise Mason	2036	2-2010	15.00
Rita Johnson	2042	3-2010	1.00
Edna McKiever	2046	3-2010	25.00
Christopher Newton	2055	4-2010	4.00
Edna McKiever	2060	4-2010	25.00
Edna McKiever	2085	7-2010	15.00
		TOTAL	88.00

WALK ON RESOLUTION: On a motion of Mrs. Fields and second of Mr. Brennan, Council voted to adopt the following Resolution:

R11-33

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING THE CLERK TO ADVERTISE AND THE SOLICITOR TO PREPARE RFP FOR 174 PROSPECT AVENUE

WHEREAS, the Borough of Merchantville will take possession of 174 Prospect Avenue, Merchantville, NJ 08109; and

WHEREAS, the Governing Body desires to have an RFP and advertisement completed; and

WHEREAS, it is necessary for the Borough Solicitor to perform the necessary professional services to prepare the RFP documents for 174 Prospect;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, in the County of Camden, State of New Jersey, hereby authorize the Borough Solicitor to prepare the RFP documents and the Clerk to advertise.

WALK ON RESOLUTION: AUTHORIZE RFP FOR REVALUATION on a motion of Mr. Brickley and second of Mr. Volkert, Council voted to adopt the following Resolution:

R11-34

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING THE CLERK TO ADVERTISE AND THE TAX ASSESSOR TO PREPARE RFP FOR REVALUATION FOR THE BOROUGH OF MERCHANTVILLE

WHEREAS, the Borough of Merchantville is required , in order to conform with the specifications of the standard set forth in the law of the State of NJ and the Directives of the Division of Taxation and the Department of Treasury to have a Revaluation of real property every ten years; and

WHEREAS, the last time a Revaluation of property for the Borough of Merchantville was completed was in 1991; and

WHEREAS, the Governing Body of the Borough of Merchantville desires to have the Revaluation completed and an RFP and advertisement must be completed; and

WHEREAS, it is necessary for the Borough Tax Assessor to perform the necessary professional services to prepare the RFP documents for the Revaluation;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, in the County of Camden, State of New Jersey, hereby authorize the Borough Tax Assessor to prepare the RFP documents and the Clerk to advertise for Revaluation of property for the Borough of Merchantville.

DISCUSSION: Energy Efficiency and Conservation Block Grant

The grant funds have been approved, properties audited and a report is available in the Clerk's office. We have been approved for 2010 and 2011 funds and the work should begin in the next few months. We will keep council posted.

WALK ON RESOLUTION: On a motion of Mr. Volkert and second of Mrs. Fields, Council voted to adopt the following Resolution:

R11-35

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING THE CLERK TO ACCEPT THE CLEAN ENERGY DIRECT INSTALL PROGRAM ENERGY ASSESSMENT TOOL REPORT

WHEREAS, the Borough of Merchantville has applied for the Energy Efficiency and Conservation Block Grant Rebate Program allowing for up to \$50,000 in grant funds; and

WHEREAS, the Governing Body desires to work with the New Jersey Clean Energy Direct Install Program to administer these grant funds; and

WHEREAS, the New Jersey Clean Energy Direct Install Program have prepared a written report for each Municipal public owned property and the Borough is required to accept this report prior to receiving grant funds;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, in the County of Camden, State of New Jersey, hereby authorize the Borough Clerk to accept the Clean Energy Direct Install Program Energy Assessment Tool Report.

WALK ON RESOLUTION: On a motion of Mr. Brennan and second of Mr. Volkert, Council voted to adopt the following Resolution:

R11-36

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY AUTHORIZING SALE OF PUBLIC WORKS ITEMS FOR PUBLIC AUCTION

WHEREAS, the Borough Council of the Borough of Merchantville is desirous of properly selling various pieces of Public Works equipment and vehicles as they are no longer needed ; and

WHEREAS, by law the Borough may sell equipment and vehicles through the e-bay internet service; and

WHEREAS, the attached list titled attachment "A" is a list of the authorized items to be sold;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is authorized to sell on e-bay the attached list of surplus vehicles and property from the Public Works Department.

PRIVATE SESSION

On a motion of Mr. Brickley and second of Mr. Volkert, Council adjourned into private session to discuss matters of personnel and contract negotiations.

R11-37

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING A PRIVATE SESSION OF COUNCIL

Joseph Brickley offered the following resolution and moved its adoption:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Personnel and Contract Negotiations

3. It is anticipated at this time that the above stated subject matter shall be made public.
4. This Resolution shall take effect immediately.

Seconded by Steve Volkert and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Mrs. Fields	(X)	()	()	()
Mr. Volkert	(X)	()	()	()
Mr. Brickley	(X)	()	()	()
Mr. Perno	()	()	()	(X)
Mrs. Madden	(X)	()	()	()
Mr. Brennan	(X)	()	()	()

Back into public session

On a motion of Mr. Brennan and second of Mr. Volkert council returned to public session.

ADJOURNMENT: On the motion of Mrs. Fields and second of Mr. Volkert, the meeting was adjourned at 9:18 PM.

DENISE BROUSE
BOROUGH CLERK